



**THE SINGAPORE TEACHERS' CO-OPERATIVE SOCIETY LTD**

150 Changi Road #02-06 Guthrie Building

Singapore 419973

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Date : \_\_\_\_\_

To : The Honorary Secretary

Dear Sir

**RESIGNATION**

I wish to tender my resignation from the Society in accordance with the Society's By-law 4.14. My particulars are as follows:-

Full name (as in NRIC) Mr /Mrs /Mdm /Ms \_\_\_\_\_

NRIC: \_\_\_\_\_ Contact No: \_\_\_\_\_ (H) \_\_\_\_\_ (HP)

Present School \_\_\_\_\_

Previous School \_\_\_\_\_

Home Address \_\_\_\_\_  
Singapore ( \_\_\_\_\_ )

**REASON FOR RESIGNING**

Retired - Last date of service \_\_\_\_\_  
*Note: Pls attach your retirement letter with the application form*

Resigned from teaching service - Last date of service \_\_\_\_\_

Others (pls specify) \_\_\_\_\_

Yours faithfully

\_\_\_\_\_  
Signature

**BY-LAW 4.14**

Any member who is not liable to the Society may resign from the Society on giving 12 months' notice of resignation in writing. The Committee of Management may accept a shorter notice of resignation at its discretion. The effective date of membership by resignation shall in any case be upon the expiry of the 12 months' notice or such shorter notice approved in writing by the Committee, as the case may be. During the period of notice such members shall not be eligible to vote or to incur fresh liabilities with the Society.

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**FOR OFFICIAL USE ONLY**

Signature of Chairman \_\_\_\_\_

Date Approved \_\_\_\_\_

Remarks, if any \_\_\_\_\_